



JOB ANNOUNCEMENT

JOB TITLE	Account Executive
DEPARTMENT	Sales
FULL-TIME/PART-TIME	Full-Time
DEADLINE FOR APPLICATION	Until Filled

POSITION DESCRIPTION/DETAILS:

Account Executive / Advertising Sales

KEYC News 12 (CBS) and FOX 12 Mankato is looking for highly motivated, talented & results-orientated Account Executives to join our team.

These positions manage relationships with clients to grow and develop their business needs, through the use of television and new media.

Successful candidates will have:

- College degree or equivalent sales experience
- Strong negotiation, presentation & problem-solving skills
- Excellent oral & written communication skills, proficient with basic PC programs
- Driven, proactive & have a strong desire to achieve results & be successful
- Proof of a valid driver's license, auto insurance & reliable transportation

Please complete attached application, include cover letter & resume, email to tvschlager@keyc.com or mail to:

KEYC News 12 Mankato
Attn: Sales Mngr.
PO Box 128
Mankato, MN 56002-0128

Exp. Date: Until Filled
No phone calls, please

KEYC TELEVISION IS AN EQUAL OPPORTUNITY EMPLOYER



1570 LOOKOUT DRIVE
P.O. BOX 128
MANKATO, MN 56002-0128
PHONE: 507-625-7905 / FAX: 507-625-5745

EMPLOYMENT APPLICATION

KEYC NEWS 12/FOX 12 MANKATO WELCOMES YOU AS AN APPLICANT. IT IS THE POLICY OF THIS STATION TO PROVIDE EQUAL OPPORTUNITY TO ALL EMPLOYEES AND APPLICANTS. WE CONSIDER APPLICANTS FOR ALL POSITIONS WITHOUT REGARD TO RACE, COLOR, SEX, NATIONAL ORIGIN, AGE, MARITAL STATUS OR ANY OTHER LEGALLY PROTECTED STATUS, AS PROVIDED BY STATE OR FEDERAL LAW.

PERSONAL INFORMATION

POSITION APPLIED FOR: _____ FULL-TIME _____ PART-TIME _____

HOW DID YOU LEARN OF THIS OPENING? (PLEASE BE SPECIFIC)

LAST NAME _____ FIRST _____ MIDDLE _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

DAY PHONE NO. _____ HOME PHONE _____ E-MAIL _____

ARE YOU WORKING NOW _____ (If Yes) MAY WE CONTACT YOU AT WORK? _____
(Work Number Here)

SALARY EXPECTATIONS: _____ DATE AVAILABLE FOR WORK _____

EDUCATIONAL BACKGROUND

SCHOOL & ADDRESS	COURSE OF STUDY	DEGREE OR DIPLOMA	DID YOU GRADUATE

SKILLS

LIST ANY SKILLS, EXPERIENCES, OR QUALIFICATIONS YOU FEEL WILL BE BENEFICIAL TO THE JOB YOU ARE APPLYING FOR:

EXPERIENCE

LIST BELOW PRESENT AND PAST EMPLOYMENT, BEGINNING WITH YOUR MOST RECENT

Name & Address of Company	From		To		Hourly Last Salary	Reason for Leaving	Name of Supervisor	Your Title:
	Mo	Yr	Mo	Yr				
Describe your duties:								
Phone:								

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EXPERIENCE

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	Mo	Yr	Mo	Yr				
	Describe your duties:							
Phone:								

REFERENCES

Name and Occupation	Address	Phone Number

PLEASE READ AND SIGN BELOW

The facts set forth in my application for employment are true and complete. I understand that if employed, any false statement on this application may result in my dismissal. I further understand that this application is not and is not intended to be a contract of employment, nor does this application obligate the employer if the employer decides to employ me. I understand and agree that my employment would be "at-will" if I am hired and can be terminated by either party with or without notice, at any time, for any reason or no reason. No one other than an officer of the Company has any authority to enter into any agreement for employment for any specified period of time or make any agreement contrary to the foregoing and then only in writing signed by an officer. I authorize KEYC News 12/FOX 12 Mankato to contact my past and present employers and I authorize my past and present employers to communicate any requested employment information to KEYC News 12/FOX 12 Mankato.

SIGNATURE OF APPLICANT _____ DATE _____

Please complete the application, print, scan and email the document to carriann.schlager@keyc.com or mail to KEYC NEWS 12, 1570 Lookout Drive, North Mankato, MN 56003